

Mawsley Community Primary School  
Scholars Row  
Mawsley  
Kettering  
Northants  
NN14 1GZ



19<sup>th</sup> January 2022

Dear Applicant,

**Re: Vacancy for Handy Person at Mawsley C.P School – Job Ref.No: 1974**

Thank you for requesting an application pack for the post of a Handy Person at Mawsley Primary School. The post is a permanent contract starting on 10 hours a week. The days and times can be flexible and are negotiable. The salary will be £9.62 per hour, NJC Scale D, points 3 – 4. FTE Salary is £18,887 to £19,264. The ideal candidate for this position will have a warm, friendly disposition and a great sense of humour. Will be able to communicate at all levels and be committed to the upkeep and maintenance of our school.

If you are interested in this opportunity to join our staff team, think you meet the criteria and would like to work at our school then we would like you to complete the application form and include a letter of application giving information about:

- your experience
- how you would keep our school looking amazing
- what you could add as an enthusiastic and effective member of our staff team.

Please also indicate:

- any skills or expertise you may be able to add to our school.

The closing date for applications is **April 29th** and can be sent or e-mailed to the school at [bursar@mawsley.northants-ecl.gov.uk](mailto:bursar@mawsley.northants-ecl.gov.uk) Interviews will be held the following week.

**Mawsley Primary School is committed to safeguarding procedures with regard to staff recruitment.** The successful candidate will be required to apply for an enhanced DBS disclosure. We are committed to safeguarding and promoting the welfare of our children and expect all members of staff to share this commitment.

If you require any further information, to book a visit to the school or to ask for an application pack please contact Mrs Helen Smith ; [bursar@mawsley.northants-ecl.gov.uk](mailto:bursar@mawsley.northants-ecl.gov.uk) or on 01536 799182. **Completed applications should be sent to this e-mail address.**

We look forward to meeting you.

Thank you for your interest in this vacancy.

Yours sincerely

Michelle Harris  
Headteacher